

## SOUTHEAST COMMUNITY COLLEGE

Chairperson Nancy Seim called the regular meeting of the Southeast Community College Board of Governors to order at 2:00 p.m. on Tuesday, July 17, 2018, at the SCC Hebron Learning Center, 610 Jefferson Street, Hebron, Nebraska

### ROLL CALL:

#### Present:

Nancy Seim, Lincoln  
James Garver, Lincoln  
Robert FejtLincoln  
Kathy Boellstorff, Johnson  
Dale Kruse, Beatrice  
Steve Ottmann, Dorchester  
Donald Reiman, Virginia  
Lynn Schluckebier, Seward  
Kristin Yates, Lincoln

#### Absent:

Terrence Kibicek, Lincoln (arrived at 2:16 p.m.)  
Edward Price, Lincoln  
Pat Galitz, Faculty Representative

#### Others Attending:

Paul Illich, President  
Bev Cummins, SCC Lincoln  
Dennis Headrick, SCC Area  
Robin Moore, SCC Area  
Bob Redler, SCC Faculty Association  
Edward Koster, SCC Milford  
Jose J. Soto, SCC Area  
Mike Pegram, SCC  
Crystal Fangmeier, SCC Learning Center at Hebron  
Denise Schlacke, SCC

Chairperson Seim welcomed everyone to the meeting.

## Public Meeting Law Compliance Statement

Chairperson Seim stated the public meeting notice had been published ~~in the Lincoln Journal Star~~ Monday, July 9, 2018, as well as posted on the bulletin board at the Area Office and the website.

She indicated that the meeting is conducted according to the principles of the ~~Robert's Rules~~ *of Order*

Chairperson Seim indicated that supplementary materials were available at the entrance of the room, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, #11. To testify during this time any member of the audience may approach the Board table. general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

## Consent Agenda

The following items were on the Consent Agenda:

- 1) Approval of Agenda as Presented or Amended
- 2) Approval of Minutes of June 19, 2018 (regular Board meeting) and June 28, 2018 ( session)
- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring and/or Resignations of Instructional Staff
- 6) Approval of Revised Tuition Remission Policy ~~College Policy E3i(20)~~

Mr. Schluckebier moved approval of the consent agenda. Seconded by Mr.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (9):</u>	<u>AGAINST (0)</u>	<u>ABSENT (2)</u>
Schluckebier		Kubicek
Feit*		Price
Boellstorff		
Yates		
Reiman*		
Garver		
Ottmann*		
Kruse*		
Seim*		

\*Upon being called for the vote, the Board member listed below stated:

With regard to the Consent Agenda items for Bills and Claims, I abstain from action with regard to my expense reimbursement and vote to approve all other bills and claims and all other Consent Agenda items.

Mr. Feit -V0657303

Mr. Reiman-V0659037  
Mr. Ottmann-V0658160  
Dr. Kruse-V0658568  
Ms. Seim-V0658370

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (9):

Garver

Boellstorff

Reiman

Schluckebier

Kruse

Feit

Ottmann

AGAINST (0)

***Motion Carried***

ABSENT (2)

Kubicek

Price



Mr. Pegram reviewed regulations on the need for data security legislation was enacted in 1999—the Gramm-Leach-Bliley Act. The purpose was to set standards for development of protocol and safeguards to protect customer information. Schools that handle Title IV money are subject to this legislation. It provides guidance of the continued obligation to protect data used in all aspects of the administration of Title IV. The Department of Education



## FALLS CITY LEARNING CENTER AGREEMENT WITH CMR

Mr. Schultze reviewed the Falls City Learning Center agreement for construction management at risk, with AHR Construction, Inc., salary of 7% of the project cost. The proposed contract with AHR Construction, Inc, of 533 Railroad Street, Bern, Kansas for construction management at risk services for the Southeast Community College Falls City Learning Center (FCLC), Falls City, Nebraska Project consists the construction of an approximate 10,000 square feet learning center building which will contain general classroom space, healthcare related training space, manufacturing related training space, and general support areas.

Ms. Boellstorff moved that the Board of Governors of the Southeast Community College Area (College Area) should and does hereby approve the Agreement between the College Area and AHR Construction, Inc, of 533 Railroad Street, Bern, Kansas (AHR), construction manager at risk services to be performed by AHR Construction of the Falls City Learning Center (FCLC), Falls City, Nebraska Project consisting of the construction of an approximate 10,000 square foot learning center building which will contain general classroom space, healthcare related training space, manufacturing related training space, and general support areas; such Agreement being in the form presented to the Board of Governors, a copy of which has been placed on file in the records of the College Area; and further hereby authorize the Board president to sign, execute and deliver the Agreement to AHR, and to take all other action necessary to carry such contract into effect. Seconded by Mr. Ottmann.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

**FOR (10):**

Boellstorff

Ottmann

Garver

Krus

Kubicek

Feit

Reiman

Schluckebier

Yates

Seim

**AGAINST (0)**

*Motion Carried*

**ABSENT (1)**

Price

## GMP FOR HOUSING PROJECTS IN BEATRICE AND MILFORD

Mr. Schultze indicated that the following is an amendment regard to the construction management at risk contract between the Southeast Community College Area and Sampson Construction Company regarding the Guaranteed Maximum Price Proposal of Sampson Construction Company for the Beatrice Campus New Residence Hall Project. It was determined that after a contract was entered into that the originally plans completed by Clark



Enerser that a different process was used. After review by Sampson Caspers, it reflect savings of over \$1 million from originals cited.

These projects had at least three bidders.

1) Beatrice Campus Housing

Mr. Ottmann moved that the Board of Governors of the Southeast Community College Area should and does hereby approve the amendment to the March 20, 2018 contract between the College and Sampson Construction Company of Lincoln, Nebraska setting forth the Guaranteed Maximum Price Agreement (GMP Agreement) and attached GUARANTEED MAXIMUM PRICE (GMP) PROPOSAL FROM CONSTRUCTION MANAGER, including the 16 Division spreadsheet incorporated by reference therein, submitted and presented by Sampson Construction Company on July 10, 2018, for the Beatrice Campus Residence Hall Project in the sum of EIGHT MILLION ONE HUNDRED TWENTY THOUSAND FOUR HUNDRED TWENTY FIVE DOLLARS (\$8,152,425), all in the form attached to this Motion; and, hereby authorize the Chairperson of the Board of Governors, administration and legal counsel to prepare, negotiate and execute the GMP Agreement and to take all action necessary to carry out the provisions of the Construction Management at Risk agreement between the College and Sampson Construction Company.

Division spreadsheet incorporated by reference therein, submitted and presented by Sampson Construction Company on July 10, 2018, for the Milford Campus New Residence Hall Project in the sum of SEVEN MILLION NINE HUNDRED EIGHTY THOUSAND EIGHT HUNDRED ONE DOLLARS (\$7,981,801.00), all in the form attached to this Motion; and, hereby authorize the President of the Board of Governors, administration and legal counsel to prepare, negotiate and execute the GMP Agreement and to take all action necessary to carry out the provisions of the Construction Management at Risk agreement between the College and Sampson Construction Co. relating to the acceptance of the GMP proposal of Sampson Construction Co. according to the terms of such agreement. Seconded by Mr. Ottmann.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<b>FOR (10):</b>	<b>AGAINST (0)</b>	<b>ABSENT (1)</b>
Garver		Price
Ottmann		
Kruse		
Kubicek		
Feit	<i>Motion Carried</i>	
Boellstorff		
Yates		
Schluckebier		
Reiman		
Seim		

## TIME AND PLACE FOR AUGUST MEETING

Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, August 19, 2018, at 3 p.m. at the Lincoln Campus, 8800 O Street.

## GOOD OF THE ORDER AND PUBLIC COMMENT

Dr. Headrick introduced the Hebron Learning Center Coordinator, Crystal Fangmeier.

Ms. Fangmeier pointed out that a year ago was the ribbon cutting. She pointed out that the Learning Center has been embraced by Thayer County and Hebron. People are continually asking for events and programs.

She pointed out that when the building was owned by the public schools, many people assumed the building would be bulldozed. Now many are pleased that the building has been put to good use.

There were 12 credit classes that ran. The demand for credit classes is good. There are also a lot of leisure learning classes. She indicated that this past year there were 243 students who

took classes through leisure learning. Goal is to increase it to 500 for next year. She indicated she is very goal driven and on a mission.

Ms. Fangmeier also pointed out that they received grant money from the 2017 USDA/RUS Distance Learning and Telemedicine Grant Program and as a result they will be offering nurse aide training this fall, bringing in technology, using some robotic mannequin.

Ms. Fangemeier indicated signage was also discussed earlier, and she and Mr. Osterthun will work on it.

## ADJOURNMENT

Chairperson Seier adjourned the meeting at 2:11 p.m.



Kathy Boellstorff Secretary

SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes

July 9 , 2018

Personnel Report : Staff (Non -Faculty)									
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ACTION TAKEN									
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NAME	ASSIGNMENT	RANK		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
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Buesing, Allie	Fitness & Wellness Coordinator – Student Services	N04				X		8/03/18	
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Petsch, Janalee	Library Resources Center Specialist – Technology	N13					X	7/01/18	Restructuring of Technology Division

Roth, Lora	Account Clerk II – Administrative Services	N09				X		8/06/18	Retirement Specialist- Technology
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AD=Addition      RP=Replacement      RS=Resignation      TR=Transfer

SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes

July 9 , 2018

Personnel Report : Faculty

ACTION TAKEN								
NAME	ASSIGNMENT		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Brandes, Nichole	Instructor, Professional Truck Driving – Transportation Division			X			7/10/18	Replaces Don Kuszak
Gaspard, Deborah	Instructor, Business – Business Division				X		12/31/18	
Ison, Celia	Instructor, Science (.75 FTE)				X		9/28/18	
Merrill, Susan	Instructor, Developmental English				X		6/08/18	Retirement
Mieth, Judy	Instructor Radiologic – Health Sciences Division				X		6/30/18	Retirement
Riley, Cayden	Instructor, Auto Collision – Transportation Division			X			7/10/18	Replaces Eldon Schoonveld

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer