

SOUTHEAST COMMUNITY COLLEGE

Chairperson Seim called the regular meeting of the Southeast Community College Board of Governors to order at 3:00

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Seim stated the public meeting notice had been published in the Lincoln Journal Star on Monday, March 12, 2018, as well as posted on the bulletin board in the Area Office and website.

She indicated that the meeting is conducted according to the principles of the revised Robert's Rules of Order.

Chairperson Seim indicated that supplementary materials were available at the entrance of the room.

*Upon being called for their vote, the Board members listed below stated:

With regard to the Consent Agenda items for Bills and Claims, I abstain from the action with regard to the voucher number (listed below) and vote to approve all other bills and claims and all other Consent Agenda items.

Ms. Boellstorff	V0644233/Chk. No. 021720
Rev. Price	V0643965/Chk. No. 021724
Mr. Garver	V0644251/Chk. No. 021722

FINANCIAL REPORT

Dr. Illich reviewed the financial report for the period through February 28, 2018. He also reviewed the investment accounts.

Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses

Revenue:	Variance	
Local Taxes	\$213,965	
Tuition	(430,323)	
Other	173,711	
Total Revenues	(\$42,647)	(.08)%
Expenses		
Personal Services	(\$4,620,934)	
Operating	150,209	
Travel	(116,603)	
Equipment		
Total Expenses	(\$4,587,328)	-7.7%
Net Position	\$4,544,681	

FINANCIAL REPORT(continued)

The budget report ending February 28, 2018, showed:

Percentage of Budget year	67%
Percentage of Budget spent	61.7%
Percentage of Board budget spent	58.4%

Mr. Garver moved acceptance of the financial report. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (1)</u>
Garver		Feit
Schluckebier		
Reiman		
Boellstorff		
Ottmann	<u>Motion Carried</u>	
Yates		
Price		
Kubicek		
Kruse		
Seim		

BOARD MEMBER REPORTS

None.

BOARD TEAM REPORTS

Executive Chairperson Seim stated the team met and set the agenda.

Finance & Facilities Ms. Boellstorff stated that the Facilities Team had met prior to the regular Board meeting. Additional items covered included a HVAC Audit at the Beatrice Campus, new roofing for Kennedy Center, air handling systems at CEC and the Lincoln Campus at 8800, ~~Missouri~~ ~~Board~~ Campus Dunlap Center Renovations, and an all campus Security Camera Summary.

A handout of the Phase I projects was ~~vide~~ provided to the Board members

PRESIDENT'S REPORT

Dr. Illich reported on and/or handed out information on the following:

- x Review of tuition proposals to be voted on later in the meeting

- x Project status chart
- x Possibilities of acquiring land at the Beatrice Business Park and a gift of land from the Foundation
- x Ribbon-cutting ceremony in Wahoo. The next Board meeting will be held April 17, at the Wahoo Learning Center. A ribbon cutting ceremony will be held at 10 am followed by lunch at 11:30, and then the Board meeting at 12:30 p.m.
- x Introduced Advancement Specialist Rick Blessen. Mr. Blessen is working on the naming rights for the new Culinary space. He is also working on a plan on how to fundraise for the different projects.
- x Institutional Research Officer recently held a workshop with Gray Associates.
- x July 1 the College will begin charging fees for students charging with a credit card.
- x A short term payment plan is being set up through Nelnet for students borrowing money. Details are still being worked out.

FACULTY ASSOCIATION REPORT

Bob Redl read a letter from the Faculty Association on concerns that relate to the transition to semesters and the negotiation of the upcoming contract.

STUDENT ACTIVITIES REPORT

Addison Schramer, Beatrice Camp Student Representative reported on recent activities. Some of the activities include concert with admission of canned food, mental health night, intramural sports, a blood drive, pink out basketball games, selling for Relay for Life, free movie every other week during Community College week free gifts to students.

Ms. Schramer stated that she is from Omaha. She attended SCC Beatrice to play volleyball. She will graduate in December 2018, in Academic Transfer. She plans to transfer to Peru in either business or kinesiology.

PUBLIC COMMENT

There was no public comment.

Administrative Presentation/Board Review

PRECISION AGRICULTURE PRESENTATION

Annie Erichsen, Program Chair of the Precision Agriculture program, discussed the use of drones in agriculture. Some of the reasons why drones are used: to reveal crop patterns, multispectral images highlight the differences between healthy and distressed plants, to apply insecticides, close monitoring of crops can improve water use and pest management, check stock and their grazing patterns.

Ms. Erichsen also demonstrated the use of the drone.

STUDENT PERFORMANCE AND QUALITY INITIATIVE REPORT

Rebecca Carr and Shaw Herwick discussed the Quality Initiative (QI) that is required for the Higher Learning Commissions Open Pathway accreditation process. It must include student success and represent a significant opportunity for improvement. The Institutional Research Office has conducted an exploratory study related to course performance and overall success and completion.

The results of this study has shown that a substantial number of students have difficulty during their first year. As a result these students are likely to persist and/or earn a credential.

Ms. Carr also pointed out that as part of open pathway option, institutions are to innovate and take risks and take on a tough challenge. This will be evaluated by the genuineness of efforts, not the success of the project.

*Mr. Reiman left at 5:00 p.m.

Chairperson Seim declared the Board in recess at 5 p.m.
Chairperson Seim declared the Board in regular session at 5:12 p.m.

STUDENT AND STAFF APPRECIATION WEEK

This will be delayed until the April meeting to be announced as Ms. Carr was not in attendance.

COLLEGE CATALOG CHANGES

Dennis Headrick and Bob Morgan reviewed proposed catalog changes. The changes are for the 2018-19 College catalog.

New Program Name:

Agriculture Business and Management Technology Program change to Agriculture ET (4 40dgric

New Programs:

1. Certificate in Healthcare Services 18 qtr credits Lincoln Campus
2. Certificate in Surgical First Assistant 29.5 qtr credits - Lincoln Campus
Starting Fall 2019
3. Diploma in Plumbing Technology 52.5 qtr credits Milford Campus

Award Removals:

Office Professional removal of Certificate award

Award Additions: Laddering Awards

Energy Generation has added a certificate and diploma ladder toward the AAS Degree

2018-19 TUITION GRANTS & WAIVERS

Ms. Jorgens reviewed the proposed 2018-19 T5 Tm [()]5 Tm r6.02 529.39 T4(34gre S) dip

2018-2019 ROOM & BOARD RATES

Mr. Schluckebier moved to approve the 2018-2019 room and board rates as presented.
Seconded by Dr. Kruse.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (9):</u>	<u>AGAINST (0)</u>	<u>ABSENT (2)</u>
Schluckebier		Feit
Kruse		Reiman
Boellstorff		
Garver		
Ottmann	<u>Motion Carried</u>	
Yates		
Price		
Kubicek		
Seim		

2018-2019 BOARD MEETING SCHEDULE

Mr. Garver moved to adopt the proposed 2018-2019 Board meeting schedule.
Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (9):

MILFORD CAMPUS WELSH CENTER ROOF BID

The Welsh Center Roof bid

The following motion is to discuss, consider and take all necessary action to ratify the selection of Sampson Construction Company of Lincoln, Nebraska and Caspers Construction Company of Beatrice, Nebraska, a joint venture, (Sampson/Caspers) as construction manager at risk for the construction of the Beatrice Residence Hall, Beatrice Dining Hall, and Milford Residence Hall Projects (the Projects); and, approve the contract between Southeast Community College and Sampson/Caspers for the Projects.

MOTION TO APPROVE AGREEMENT WITH CONSTRUCTION MANAGER AT RISK
Southeast Community College
Meeting of Board of Governors, March 20, 2018

Dr. Kruse moved that the Board of Governors of this College should and does hereby (1) ratify the Construction Company of Beatrice, Nebraska, a joint venture, (Sampson/Caspers) as construction manager at risk for the construction of the Beatrice Residence Hall, Beatrice Dining Hall, and Milford Residence Hall Projects (the Projects); and, (2) approve contract between Southeast Community College and Sampson/Caspers for the Projects, in the form presented to the Board of Governors, a copy of which has been placed on file in the records of the College, and further hereby authorizes the Board President to sign, execute and deliver the Agreement to Sampson/Caspers, and to take all other action necessary to carry such contract into effect. Seconded by Ms. Boellstorff.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

FOR (9): AGAINST (0)

GOOD OF THE ORDER AND PUBLIC COMMENT

Mr. Redler thanked the Board for the support of all of the projects.

Ms. Boellstorff stated that it was National Ag Day. She thanked the Ag staff and faculty for their work in general and indicated that it is exciting to see what they are doing in the classroom.

ADJOURNMENT

SOUTHEAST COMMUNITY COLLEGE

SOUTHEAST COMMUNITY COLLEGE
Personnel Changes

March 9, 2018

Personnel Report : Faculty

ACTION TAKEN

NAME	ASSIGNMENT	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Bravo, Marco	Instructor, Spanish (.75 FTE) ±Arts and Sciences Division		X			3/27/18	Replaces Amanda Baron
Brunkow, Evan	Instructor, Physical Science/Mathematics - Arts and Sciences Division		X			3/27/18	Replaces Dolen Freeouf
Henrichs, McKenzie	Instructor, Practical Nursing ±Health Sciences Division		X			3/27/18	

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer